Mark Joseph Smith

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Objective

To find a programming/analysis position in a company with the opportunity for advancement.

Education

Bachelor of Science in Computer Information Systems   July 2001
The College of Saint Rose, Albany, NY
GPA: 3.73

Associate of Applied Science in Computer Information Systems   May 1993
Hudson Valley Community College, Troy, NY
GPA: 4.0

Professional Experience

Owner, Computer Consulting, Art/Garment Business   6/95 - Present
Wild Ravens, Saratoga Springs, NY
- Analyze customer needs to determine design and form of programs and databases
- Promote our company by developing brochures and art show announcements
- Plan and organize craft show and production schedules

Webmaster / PC Consultant / Software Specialist   11/92 - Present
Albany College of Pharmacy, Albany, NY
www.acp.edu
- Evaluate new hardware and software to meet the needs of the college
- Create interactive teaching software for students in coordination with instructors
- Design and manage content for the college's 3500+ page web site
- Prepare and present instructional classes on software to students and college employees

Intern Programmer   5/92 - 11/92
Matthew Bender Company, Albany, NY
- Organized work flow to insure completion of tasks by deadlines
- Coordinated with direct mailing department to consolidate multiple mailing tapes into targeted mailing lists

Technical Proficiency Highlights

- **Internet** Connectivity design implementation of web sites / FTP sites / related hardware, email routing / Hosting / routing, switching, TCP/IP, web page design and maintenance
- **Operating Systems / Server Software** Microsoft Windows (9x / NT / 2000), DOS, Unix
- **Application Software** MS Access, MS Excel, MS PowerPoint, MS Word, Dreamweaver, Flash 4, Corel Draw (5 - 9), Corel Photo-Paint (7 - 9), IMail, ICal, Netscape Navigator/Communicator, Microsoft Internet Explorer, Sophos Anti-virus
- **Languages** HTML, ColdFusion, Basic, Javascript, C/C++, COBOL, Visual Basic, Fortran, JCL, SQL
- **System Hardware** Experienced in maintenance of IBM PC Compatible computers, this includes various types of Cards, Ram, Hard drives, and other Peripheral installations.